



**University Park United Methodist Church
Church Council Meeting
September 23, 2024
Gathering Area**

MEMBERS in attendance

Joe Stobaugh, Emma Williams, Ann Parker, Jillian Bunn, Diane Brooks, Lauri Hainsfurther, Thomas Wainscott, Lee Wiley, Brooke Messer, Mike Bennett, Scott Gregory, Constance Harp, Dub Newman, Lary Hooten, Dave Tabor and Early Dennison

Dave Tabor welcomed everyone.

Joe Stobaugh opened the meeting with prayer.

Joe then asked everyone to share their name, Church Council role and their favorite fall tradition.

He asked Jillian Bunn to provide the Nominations report. Jillian said we have received seven yeses, five responses are in progress and possibly five or seven more positions to fill. He thanked Jillian for her effective spread sheets.

Joe asked Emma Williams to announce the Charge Council date. Emma said the date is Sunday, November 17 at 3:00 pm. The Bishop and DS will be there. It will be a good opportunity to brag about what is going on at UPUMC! We are all Charge Council members.

CAPITAL CAMPAIGN UPDATE

Joe provided the Capital Campaign Update and shared the scripture for this Sunday is 2 Corinthians 9:6-15. He said this Sunday is the culmination of the campaign. He asked Constance to give a financial campaign update. Constance said we have received over three million in commitments so far! She encouraged everyone who has yet to give to go online. Joe said God is doing great things at UPUMC! We will only have one service at 9:45 followed by a luncheon. He encouraged everyone to be present on the 29th. And Emma said we need help for the luncheon and passed around a sheet encouraging everyone to sign up for a slot or two. Emma and Joe will be in Abilene Thursday through Saturday for the Uniting Conference.

Joe shared we had nine people join the church this Sunday and we had thirty-five attending the Upper Room service!

PPRC UPDATE

In giving the PPRC update, Ann Parker said we did not meet this month, but she sent an email with updates. The WDS bylaws committee is waiting for the Capital Campaign to end. The good news is that Constance, Thomas Wainscott and Lee Wiley are interviewing two candidates for the Facility Manager position.

LAY LEADER UPDATE

Jillian Bunn shared the Lay Leader update. Jillian said October 13 is staff recognition Sunday in the worship service. On October 15 is the staff recognition luncheon at which time gifts will be presented in line with the policy. She invited all Church Council members to attend.

FINANCE UPDATE

Scott Gregory and Constance Harp presented the finance report. They provided two separate reports. One was actual to budget and the other actual to actual. Scott said the positive numbers on the right column are favorable while the negative numbers are not. Regarding expenses, Occupancy and Maintenance (HVAC and electrical expenses) and Debt Service (draws on loan) are two of the highest. The timing of the Mission Outreach Ministries given earlier this year is another large expense. Joe said changing apportionments will help us next year. The formula is changing to revenue stream tied to tithes and offerings. It does not include the Capital Campaign. Constance said we planned to be over budget this time of year. As in the past, we anticipate 94 to 97% of pledges will be fulfilled by the end of the year.

TRUSTEES UPDATE

Regarding the Trustees Update, Dub Newman asked Lee Wiley to give an update on Phase 2. Lee said the upstairs is almost finished. McCaslin Hill will give us estimates to send to contractors. Kick off construction will begin in January or February. Everything should be finished by the end of 2025. The music suite will be done first. We need to move the staff to the PT rooms. The Main Entry is next. The children's area has to wait until the WDS ends for the summer. PT will move mid October. Dub said the Colgate lawn is done and has held up with recent rains. Regarding the O and M budget, flooding occurred in the mechanic room where the plumbers found corrosion in the exit pipe. Before the next council meeting, voting will have started with the potential of lines of voters in front of the WDS and CPPC entrances. Voting will take place in the Caldwell Room. At our October Council meeting, Dub will share with us his meeting with the WDS on October 16. He provided a five page WDS handout. All assets used by the WDS are property of the church. The WDS is a separate ministry but not a separate legal entity. Regarding operating costs, the church has allocated 20% of designated O&M costs because the WDS occupies 20% of the building. The allocation started at \$16,102 per month in 2019-20 school year and increased to \$20,605 in April 2023. The WDS sets tuition 1 and 1/2 years ahead. Regarding capital costs, Trustees evaluated church infrastructure and deferred maintenance, resulting in the allocation of 20% of shared project costs of \$170,275 to the WDS over five years. A new allocation should be considered for 2025-2026 including operating costs, minor and major repairs and larger capital expenditures. We have asked them to budget for a 15% increase. Regarding recent issues and concerns, the WDS has the heaviest use of our building, including 300 students and teachers. The space must be cleaned every day. They declined to share the cost of remediation of condensation/mold in the classrooms. The great thing about the WDS is that they are extremely conservative in managing their resources. Dub said we need to come to an appropriate allocation and this meeting will provide a collaborative dialogue with their finance committee and their board members. The Colgate lawn costs are coming out of their reserves. Scott said he thought our goal is to have a tighter bond with the WDS. He asked if we could lengthen the school days to be competitive with public schools. He questioned price per square foot. Laurie Hainsfurther said she thought the church's mission is not just to maintain the building but support it's ministries. Jillian said there is a PPRC subgroup meeting with the goal of proposing a WDS tuition discount for church staff. The scholarship process available now requires the first two payments before one knows if the scholarship has been approved.

Dave asked that the membership and communications reports and the August minutes be accepted. Dub so moved and all approved.

Emma closed the meeting with prayer.

