



**University Park United Methodist Church
Church Council Meeting
January 27, 2025**

MEMBERS IN ATTENDANCE:

Joe Stobaugh, Emma Williams, Dawn Moore, Dave Tabor, Mike Bennett, Dub Newman, Glen Wiley, Scott Gregory, Joe Brannon, Evan Smith, Holden Greer, Constance Harp, Ann Parker, John McQueen, Jillian Bunn, Lauri Hainsfurther, Diana Wilson.

Church members in attendance: Bob Munroe, Lee Wiley.

WELCOME - Dawn Moore welcomed everyone.

OPENING PRAYER - Joe Stobaugh opened the meeting with a prayer.

GO-AROUND QUESTION – Joe Stobaugh asked everyone to share their name and role and their non-profit or church leadership experience.

Roles and Responsibilities of Church Council were reviewed. “UPUMC Church Council is tasked with strategic visioning, direction, and oversight across all areas of church administration and church life to ensure all activities and resources are closely aligned with the vision, priorities, and ministries of the church. Church Council works closely and collaboratively with clergy, staff, and other lay members.”

Church Council tracks: Each Emeritus Chair offered a brief description of their work.

LAY LEADER UPDATE: Jillian Bunn – liaison to all groups; engaging congregation in events.

PASTOR PARISH RELATIONS UPDATE: Ann Parker – assist in hiring interviews, evaluations of clergy, Marks of Fruitfulness, employee recognition policy.

FINANCE UPDATE: Joe Brannon – work in partnership with Constance Harp on church budget and finances.

TRUSTEES UPDATE: Dub Newman – oversees church property and parsonage, insurance, annual budget, major renovations, and facilities task force. Make sure the church looks and operates at its best for members and guests.

The Church Council approved the Church Council Roles, Responsibilities and Requirements and adopted the rules for governance for 2025.

Church Council meetings are open to all members.

Expectations of the 2025 Church Council were discussed. Communication to church members about work being done, listen to members and offer feedback to clergy and staff, serve as a disciple within and without our Church home.

Updates from Church Council tracks –

PPRC UPDATE: Ann Parker. Next meeting is February 3. Staff evaluations are in February.

LAY LEADERS UPDATE: Lauri Hainsfurther and Jillian Bunn. Asked everyone to sign the staff birthday and anniversary cards and to sign up on the Prayer Chapel list. Upcoming events: Guest coffee Feb. 2, S'Mores fellowship March 3, Home Fellowships April 27 and May 2. Reminded everyone of the need for donations for the office warming the week of February 3rd to welcome our staff to their new offices.

FINANCE UPDATE: Scott Gregory. Constance is currently closing the books for 2024. Set of financial statements will be presented at next meeting. 2024 giving was down approximately \$100,000. Passing on credit card fees for payments by credit cards were discussed. Positive communication to the membership to let them know where we are financially was discussed. Budget was kept flat and costs have escalated.

TRUSTEES UPDATE: Mike Bennett. New facilities manager, Suzanne Steindorf, is working out extremely well. She is reorganizing our custodial staff so they may assist each other as a team. She is working on goal to get a new custodial supervisor, working on storage, new dishwasher, six new security cameras. Lee Wiley gave updates on the Renovations. Renovation plans will be up for approval at the University Park City Council meeting on February 18. Phase One, Music Suite and Entry should begin approximately mid March, followed by Family Atrium, Fellowship Hall and Caldwell Room in the summer. Expect completion by end of summer. Dub Newman said he expects insurance renewal to have no issue, some tree trimming, no major projects upcoming. Tenant relationships – our positive outlook is very important as tenants will be inconvenienced during renovations. Weekday School cost allocations continue.

Church Business and Consent CALENDAR – Membership: currently 925 full members, 1155 total persons served. November minutes approved.

ACTION Steps – Communicate to our church members: budget, construction updates. Positive communication is key. Encourage residents of University Park to attend the University Park City Council meeting on February 18, 5:00 pm, to support approval of renovation plans.

CLOSING Prayer – Emma Williams closed the meeting in prayer.

Respectfully submitted,
Lauri Hainsfurther
Lay Leader