

University Park United Methodist Church
Church Council Meeting
May 20, 2024
Gathering Area

MEMBERS in Attendance

Joe Stobaugh, Emma Williams, Diane Brooks, Lary Hooten, Lauri Hainsfurther, Dawn Moore, Mike Bennett, Thomas Wainscott, Noah Stitchcomb, Ann Parker, Jillian Bunn, Scott Gregory, Constance Harp, Lee Wiley, David Tabor and Early Dennison.

David Tabor welcomed everyone to the meeting.

Joe Stobaugh opened the meeting in pray and asked everyone to share their favorite summer tradition.

CAPITAL CAMPAIGN UPDATE

Lee Wiley said the church had reached a solution for staff offices. We have an agreement with Project Transformation to move to the East wing and move our church offices to the current PT offices. The restructured lease will reflect the smaller space. We will need to buy furniture for our staff. It should cost between \$200,000 and \$250,000 to refresh the East wing and buy the furniture for our staff. This will be a large net savings. We are hoping to start work this summer when our staff can move into their office space. He asked for approval to draw down our current line of credit by \$225,000 to \$250,000. We already have Capital Campaign commitments exceeding that amount. There is a cap of \$125,000 to redo the space and \$100,000 for furniture for staff. This includes refreshing the flooring and painting. Joe said he thinks this is a win for everyone as there is a benefit for staff to be located all in the same place. We will save almost \$100,00 doing the renovation ourselves. PT National will stay in the same space. When asked, Lee thinks this will be home for our staff for the foreseeable future. Lary Hooten made a motion to proceed and the motion was seconded. All approved and the motion passed.

PPRC Update

Ann Parker provided the PPRC update by first sharing the history of the Employee Recognition Policy following the Sabbatical Policy. Jillian dedicated endless hours developing this Recognition policy which is very worthwhile for our staff. Ann read a brief summary. The cost will be an average of \$2500 per year. It would start now. She recommended Church Council support a one time all employee communication recognition this fall. Thomas Wainscott asked if employees are defined as in good standing and on our payroll. Constance responded that choir section leaders are employees. She defined part-time employees who work less than thirty hours are not eligible for PTO. Full-time employees work thirty-seven and one-half hours. Joe said he and Emma are in favor of the policy. Dawn Moore made a motion to approve, Mike Bennett seconded and all approved. The motion carried.

LAY LEADER UPDATE

Jillian Bunn provided the Lay Leader update while sharing the great Pentecost celebration. She said we need to cheer Collin for his upcoming ordination on June 3. VBS will take place June 10-13 and they now have the minimum number of volunteers and look forward to more children registering. G2G is on June 30. Staff birthday and anniversary cards will be at the reception desk for Church Council members to sign. Diane encouraged everyone to let her know when they

can pray in the Chapel before the 11:00 worship service.

FINANCE UPDATE

Scott Gregory provided the Finance Update saying we are ahead of the budget by \$58,000. Revenues are \$64,000 higher than last year. Expenses are basically even. The church is doing as expected financially. Constance said the Foundation launched today to award scholarships to seniors. She thanked Joe for his encouragement.

TRUSTEES UPDATE

Thomas Wainscott provided the Trustees Update by first asking Lee Wiley to update anything outstanding regarding the new Youth Center. Thomas followed by saying twelve pieces of the tree recently removed by the Tower Entrance will be maintained to create lumber by building a memorial thereby repurposing the tree trunk. Weather did not help the leveling and grass planting on the Colgate Lawn. The rain forced them to redo the drainage design. The grass will need to be replaced. They have asked the landscape firm how they will deal with it. He hoped the project will be finished this week. The biggest surprise was the belt braking on the air conditioning unit that flooded the Children's Chapel. He estimates it will cost \$30,000 to fix based on insurance. The deductible is so high, the cost will probably be an out of pocket expense. We are asking Berger Engineering to look at eight of these units to update with the hope to catch defects before occurring. Heating coils bursting would typically be a freeze issue. We plan to develop a maintenance schedule. Scott asked about a flow water sensor and Lee said the amount of water in the building makes that not possible. He said we still have insurance proceeds available for use.

Emma announced the following fall dates: August 11 will be Promotion Sunday. The fourth and fifth grade class will meet begin in the Youth Center. August 25 will be the Discovery Fair and September 8 will be the presentation of Bibles to the three year olds, third graders and sixth graders. It is also the kickoff of the Capital Campaign.

David asked for a motion to approve the minutes from the April meeting. A motion was made and seconded and all approved. He said the next Church Council meeting will be August 26.